

Attachment C

Plan of Management

PLAN OF MANAGEMENT

"JK 80 Gentlemen Club"
80 ERSKINE STREET, SYDNEY
NSW 2000

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1. Property Ownership Management and Contact Details

1.1 Building Owner

Mrs. Yada Martyn
Tel: 0411 708 357

Registered Lessee
CBD Style Pty Ltd
CAN: 69905373009

The Owner (hereinafter referred to as "the manager") has the overall responsibility for ensuring that the premises achieves the planning and design objectives of the Central Sydney local Environment Plan 2012 and Sydney LEP 2012, and that it is operated in accordance with conditions of consent and approved plan of management and strategies included therein.

Furthermore, that the premises and business conducted therein is operated in accordance with all the relevant guidelines, policies and legislation and best practice guidelines including:

- Health and Safety Guidelines for Brothels in NSW,
- Workcover NSW and NSW Health Occupational Health and Safety in the Australian Sex Industry
- Guide to Best Practice: Scarlett Alliance and the Australian Federation of AIDS Organizations 2000.
- Crime Prevention through Environmental Design
- All other relevant legislation

The roles and responsibilities of the manager include:

- Oversight of all health, safety, security and conduct policies and procedures
- Oversight of all cleaning and infection control procedures and practices
- Oversight of all waste management practices and procedures
- Implementation of EEO requirements, NSW Health and Workcover NSW
- Health and Safety Guidelines for Brothels and all other requirements and regulations of the NSW Health Department and the Workcover Authority of NSW
- Induction and supervision of all personnel
- Education and training of all personnel in all policies, procedures and practices, legislative requirements and best practice standards and guidelines.
- Duty rosters for all personnel including contract cleaners.
- Rostering of sex workers will ensure adequate time is taken between shifts and that which allows for self care, rest and rejuvenation. The Number of shifts in any given week determined by sex workers and receptionists in consultation with management.
- Resolving issue of conflict between personnel and personnel and clients
- Monitor and review safety and security precautions and cleaning and infection control practices to ensure the safety of the workplace
- Ensure a well stocked supply of condoms lubricants, dental dams, and disposable gloves and provided to sex workers before each client service.
- Monthly evaluation of the premises for maintenance, repairs and replacement and waste management collection

- Maintaining the premises accident/ injury register and reporting of serious accidents to Workcover Authority Of NSW
- Oversee the evacuation of the premises in case of fire or emergency
- Ensuring fire safety equipment is in place and provides an annual statement to the consent authority.
- Contacting police and other emergency services if and when required.
- The register can be provided to police if required.
- Maintaining appropriate public liability. Fire and general and works comp insurance
- Allocation of space for Sex Workers Outreach Project (SWOP) and other health services to visit with and or conduct workshops for personnel.

1.2. Receptionists

The premises engages the service of three receptionists with one receptionist on site for 7.5 hour per shift. They report directly to the manager and in the absence of the manager is responsible for the day to day running of the business.

The role and responsibilities include but not limited to :

- Work in conjunction with the manager to ensure procedures, health, hygiene, safety is met.
- Demonstrated knowledge of sexual health and infective pathogens and prevention:
 - Sexually transmissible infections STI, including HIV, other bloodborne viruses, hepatitis C, other body fluid substances including hepatitis, A & B shigella and giardia
 - Checking with clients for obvious signs of an STI
 - Safe Sex, proper use of condoms, dams and latex gloves
 - HIV Post Exposure Prophylactic PEP treatment
 - Immunization against hepatitis A & B and tetanus
 - Safe disposal of sharps
- Demonstrated knowledge of infection control and cleaning
- Maintenance and use of cleaning equipment and products
- -Cleaning and maintenance standards including spa baths and cleaning schedules
- Maintenance of incident and accident injury register and reporting requirements
- Ensure safety and security are in place including verifying identification of people presenting at the premises purporting to be from a utilities service or govt dept or agency
- Refuse entry to intoxicated persons or persons under the age of 18 years
- Contact police if required in an emergency
- Monitor cameras, intercom, reception and waiting room
- Oversee the daily cleaning.
- Maintain garbage disposal and cleaning schedules.
- Maintain clean linen and towel supplies and ensure that the entire premises remain in clean, hygienic and presentable manner
- Answer telephone, record messages and maintain office records
- Greet clients and direct them to the appropriate room or person
- Oversee introduction to sex workers
- Collection of money or credit card clearances
- Recording time of service, allocation of room and expected time of completion
- Provide a support role to sex workers
- Address any disagreements or problems between sex works and clients
- Ensuring that sex workers are familiar with use of condoms and detection of STI

- Provide sex works with condoms and sufficient quantity of cleaning products prior to each client service
- Pursue professional development opportunities to enhance knowledge of safe practices, security and cleaning and infection control in the operation of a commercial brothel.

1.3 Sex Workers

The premises engage the services of adult women with up to six sex workers on site per shift. The Sex workers report directly to the manager/receptionist

The role and responsibilities of sex workers include:

- Working with manager/ receptionist to ensure all procedures and conduct standards are met and maintained.
- Demonstrated knowledge of sexual health and prevention including
- STI HIV , body fluid, hepatitis A & B , shigella and giardia
- Checking clients for obvious signs of STI
- Safe sex / proper use of condoms, dams and latex gloves
- Treatment for HIV and PEP
- Immunization against hepatitis A & B and tetanus
- Personal limits in service delivery and self care
- Safe disposal of sharps
- Providing the manager with sexual health attendance certificate prior to commencing work
- Attending sexual health screening, medical certificates kept in confidence and will not be shown to clients or personnel
- Pre session agreement for safe sex
- Having the right to refuse a client, if they believe the client has STI
- intoxicated / do not feel comfortable with a particular service
- Clean and tidy room, spa and linen is provided during each session
- Maintain the cleanliness of personnel lounge room, toilet, shower and dressing room
- Honour the roster and advise if unable to attend
- Comply with all legislative requirements
- Pursue professional opportunities to enhance knowledge skills of any changes in relation to safety precautions and cleaning infection
- control in the operation of a commercial brothel.

1.4. Contract cleaner

The premises engages the services of a contract cleaner on a daily basis. The manager/ receptionist and sex workers attend to all other daily cleaning requirements

The contract cleaner maintains the total physical environment ensuring it is clean, safe and attractive of routine cleaning.

The cleaner ensures the appropriate cleaning of premises, fixtures, fittings, including spa baths, maintenance of the premises, cleaning equipment, use of clean products and all relevant occupation health and safety procedures.

The role and responsibilities of the cleaner include:

- Demonstrated knowledge of infection control and cleaning
- Maintenance and use of equipment and cleaning schedules including spa baths
- Full daily cleaning and maintenance activities
- Demonstrated knowledge of transmission and prevention of infective pathogens
- Maintenance and cleanliness of the premises with structured program of routine and non-routine cleaning
- Safe handling of waste and cleaning products
- Dusting, vacuuming, mopping of all floors
- Removal of waste
- Completion of cleaning schedules and oversight of daily cleaning and maintenance activities
- Pursue professional knowledge to keep abreast with cleaning and infection control relevant to the commercial sexual services industry.
- Details of the cleaner are as follows:-

Cleaner:

Mrs. Lai Fei TSE
12 Kent Street /
SYDNEY NSW 2000 TEL: 0401 938 989

2. Description

2.1 The Site

The site is located at 80 Erskine Street, Sydney and is comprised of a 4 level brick terrace known as "The Watch House Terrace and Shops" that occupy the land at 68- 80 Erskine Street, Sydney. Entrance is gained from the front of the building with a clearly visible number denoting "80" located. Rear lane access is available for service, trade personnel and emergency egress. **See Attachment A -Location Map**

2.2 Service and facilities

The premises has consent to operate as a brothel, specializing in erotic massage, and body slide, catering to an adult predominately male clientele.

Additional services include the provision of clean towels, clean linen- safe sex products and sexual health related information.

Whilst the management does not encourage or promote sexual intercourse it is understood that the provision of services such as hand relief, oral sex, body slide, erotic massage are defined as prostitution under Section 20 of the Summary Offences Act. 1988.

Facilities include

- Reception Area
- Two client waiting rooms
- Five client service rooms all with showers and two with spa baths
- One client toilet with hand basin
- Sex worker and other personnel private facilities (lounge room!
- kitchenette, toilet and hand basin and shower and dressing room).
- Office and store

- Garbage and cleaning products! equipment storeroom
- Back to base alarm system
- Security camera monitoring of the premises of the entrance and surrounds reception area, back gate and rear door entrance .
- Video intercom located at the back gate.

2.3 Hours of Operation

The brothel currently operates between the hours of 10:00am and 4:00am Monday to Sunday

We would like to seek to continue these opening hours.

The trading will be consistent with the City of late night trading premises under the DCP. The operation will not alter or be amended from the prior approved Development Application.

2.4 Number of sex Workers and Other Personnel

The premises engages the services of adult women with up to six sex workers on site per 7.5. Hour shift. The Sex workers report directly to the manager/ receptionist. The number of sex workers at any one time is deemed appropriate for the size of the premises and number of service rooms.

2.5 Sex Worker and Other Personnel Private. Facilities

Facilities include, lounge-room, kitchenettes, toilet and hand basin. Shower and dressing room. These are for the exclusive use of sex workers and other personnel and private sanitary facilities as a requirement of Work Cover NSW.

2.6 Access and Mobility for People with Disability

The Management seeks to cater for all members of the community and to meet wherever possible and within the constraints of the existing building the objectives of the Disability Discrimination Act, 1992.

The premises do not provide access to people with mobility issues requiring the use of lifts and ramps. The premises is an historic building that when constructed did not provide for access for people with disability. If a ramp was to be constructed at the entrance, clients with mobility issues would still not be able to access the service rooms or toilet which is not Located on the ground floor.

The cost of unjustifiable hardship would be made in the event of any requirement to comply with the Disability Discrimination Act 1992. Furthermore, any building works would alter the facade of the building Which would be detrimental to the heritage integrity of the site and the historic streetscape.

3. Safety, Security and Conduct

It is paramount concern of the manager for the safety of sex workers, clients and visitors for the overall safe, secure and hygienic operation of the premises.

It practices high occupational health and safety outcomes. Greenland Beverages Pty Limited the registered Lessee of the property has an overall responsibility for the outcomes, objectives, performance criteria set ensuring that the premises meet the guidelines in Sydney LEP 2012 and the business is conducted in accordance with the Plan of Management and the strategies therein.

Furthermore, the manager ensures that the premises and business conducted therein is managed in accordance with all relevant government policies and legislation and best practice guidelines and to maintain the safety and security precautions to prevent and one person or the Whole business being put in jeopardy.

Security arrangements are in operation at all times and of high standard consistent with objectives of the Crime Prevention through Environmental Design to create a physical environment that encourages a feeling of safety to prevent the opportunity for criminal activity.

The building is achieved through a combination of passive and active systems .. Five CCTV security cameras to monitor the building entrance and surrounds, hallway, reception area, back gate, rear entrance, and backdoor. A back to base alarm system is installed and police alert! remote panic buttons are provided to all personnel. Additionally, a security guard is on site during evening trading hours.

In support to the above it further ensures the safety and security of all personnel, clients and visitors to the premises.

- adequate lighting
- Monitoring of people entering the premises and leaving.
- Pre session agreements are entered into prior to service and sex workers notify the manager or receptionist if they re extending the original session time.
- Policy alert. Remote panic buttons are provided to all personnel
- Public entry is available through the front door with service and trade entrance through the rear of the premises,. The backdoor is secured with the use of a security grill.
- Maintaining a register of accident / illness
- Manager liaises regularly with the Sex Works Outreach Project and provides space for onsite workshops and visits by SWOP staff or other The Plan of Management and Statement of Heritage Impact details the individual role and responsibilities of all personnel and clearly identifies the required knowledge, duties and responsibilities. Training is provided and referral is made for good sexual health care and ongoing supervision.

The manager conducts monthly team meetings to develop team approach to maintaining a safe and secure environmental for all. Each individual on site has a responsibility to maintain all safety and security precautions to prevent anyone person or the whole of the business being put in jeopardy.

A range of management policies are in place and procedures that are designed to maintain the safety and integrity of the premises and the neighborhood.

In summary the high level of compliance complies with specific controls relating to health, safety and security.

3.1 Restricting Access

The Management

The management policy restricts access is' displayed at the entrance and in the reception area. It applies to both underage access and unauthorized and unidentified entry to the premises. All service providers and government officers must provide identification

The Policy contains the following information:

Restricted access.·
Persons Under 18 years of age
May not enter- photo ID *may be requested*
All service providers including
Government officers must provide Identification.

Signed management

A questionnaire for underage access includes the following:

- Photo identification
- If age is verified, individuals permitted entry
- If under 18 the individual is denied access and escorted to the front door
- If in any doubt about the age, even with photo ID, the individual is
- refused entry
- If an individual is denied entry they are requested to leave the premises in a quiet and orderly manner
- The incident is reported to the manager and entered into the premises incident book.
- The same process applies to potential personnel including women seeking work as sex workers and receptionists.

Standard procedure for checking of persons purporting to be from utilities service, gas, electricity, govt departments, agencies/fire equipment maintenance, policy, council and health authorities and other service providers

A questionnaire for access includes the following;-

- Photo identification
- If identification is acceptable, the individual is permitted entry
- If under 18 the individual is denied access and escorted 10 the front
- door
- If in any doubt about identification even with photo ID, the individual is refused entry and the receptionist will ask them to phone the manager to make an appointment.
- If an individual is denied entry they are requested to leave the premises in a quiet and orderly manner
- The incident is reported to the manager and entered into the premises incident book.
- Any unidentified and unauthorized attempted access will be reported to the manger and -entered into the incident book. See Attachment 8- Restricted Access Policy

3.2. Conduct Policy

The arrival and departure of clients, visitors and personnel the management policy is provided for in personnel training and in the client reception area.

The policy reflects the requirement to maintain a quiet and peaceful presence in the street, discrete and orderly operation of the business.

Personnel, clients and other visitors are made aware of noise restrictions upon entering and leaving the premises.

The policy contains the following information:

The entrance to SIRS is through the front of the building which is located at no: 80 Erskine Street, Sydney. The street number is located clearly visible from the street. The preferred method of access is to done in advance to make an appointment

Current hours of operation:

<p style="text-align: center;">HOURS OF OPERATION Mon - Sun 10:00am - 4:00 am Please ensure that when arriving and leaving the premises that you consider our neighbours and conduct yourself in a quiet and orderly manner Signed Management</p>
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Proposed Hours of Operation (continue existing hours of operation):

<p style="text-align: center;">HOURS OF OPERATION Mon- Sun 10:00am-4:00am Please ensure that when arriving and leaving the premises that you consider our neighbours and conduct yourself in a quiet and orderly manner Signed Management</p>

3.3. Illegal Activities on the Premises

The Management Policy on illegal activities including the sale use and supply of illicit drugs and or intoxicated behavior on the premises is prominently displayed in the reception area of the premises. The Policy contains the following:-

<p style="text-align: center;">Illegal activities including the sale, supply and or use of illicit drugs on the premises is strictly prohibited.. Anyone visibly affected by alcohol or drugs is not permitted entry. The Management may report any illegal activity to Police. Signed Management</p>
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Any person found involved in any illegal activity will be dismissed immediately.

3.4 Control of Anti Social Behavior

Prevention of anti social behaviors the first course of action. As previously stated action is in place for access to the premises. Security cameras monitor the entrance and rear gate of the premises, Secondly, security locks at the front and rear doors and the rear gate prevent unauthorized entry.

Manager/ Reception access whether to permit entry to persons having conversed with them at the front door or via the video intercom system at the rear gate. Any visitor that reflects affected behaviour of alcohol drugs or otherwise is politely refused entry and requested to leave the premises in an orderly manner. In the event that a person refuses to leave the premises the police would be called immediately.

3.5 Emergency Procedure

All personnel are trained in an emergency procedure as of ongoing personnel training including familiarity with fire exits and position and use of fire extinguishes.

In the event of a fire requiring evacuation of the premises the manager will implement the fire evacuation procedure and ensure that all persons are removed from the premises immediately, the manager would report the fire and or other emergency immediately to the appropriate emergency service via the pre coded entry in the telephone. In the event of occurring medical assistance, the manager would call emergency services all assistance required would be provided.

4. Presentation and Maintenance of Premises

The Premises are kept in a clean, hygienic and satisfactory state of repair at all times. Strict guidelines have been implemented to ensure high standard are met and maintained. Monthly evaluation for maintenance, repairs and replacement and waste management include:-

- Maintenance of paint and wall surfaces is painted and any damage to paint be repainted similarly.
- Any chipped Of broken tiles to spa baths, and kitchenette immediately replaced
- Maintenance of floor coverings and floors are kept clean and replaced when worn.
- Curtains and blinds and of fire resistant nature and kept clean and replaced when worn.
- Towels and linen are evaluated regularly for wear and tear and replaced as required.
- Furniture and fittings, particularly massages tables to ensure that vinyl covers are intact and regulated frequently for fair wear and tear and replaced as required.
- Waste Management collection frequency.

4.1. Cleaning of Premises

The premises engages the services of a contract cleaner on a daily basis. The manager / receptionist and sex workers attend to all other daily cleaning requirements. The cleaner, manager, personnel and sex workers wear gloves when performing cleaning duties.

The contract cleaner maintains the total physical environment ensuring it is clean, safe and attractive of routine and cleaning

The cleaner ensure the appropriate cleaning of premises, fixtures, fittings, including spa baths, maintenance of the premises , cleaning equipment, use of dean products and all relevant occupation health and safety procedures.

The role and responsibilities of the cleaner include:

- Demonstrated knowledge of infection control and cleaning
- Maintenance and use of equipment and cleaning schedules including
- spa baths·
- Management provides cleaning products, equipment including gloves to provide a clean and safe environment.
- Full daily cleaning and maintenance activities
- Demonstrated knowledge of transmission and prevention of infective
- pathogens
- Maintenance and cleanliness of the premises with structured program of routine and non routine cleaning
- Safe handling of waste and cleaning products
- Dusting, vacuuming, mopping of all floors
- Equipment cleaned with warm water and detergent
- After use the equipment is cleaned with warm water and detergent
- and buckets are placed upside down and mop heads supported off
- the ground
- Cleaning sanitary facilities re disposed of after use
- Removal of waste
- Completion of cleaning schedules and oversight of daily cleaning and maintenance activities
- Pursue professional knowledge to keep abreast with cleaning and
- infection control relevant to the commercial sexual services Industry.
- Details of the cleaner are as follows:

4.2. Laundering and Maintenance of Towels and linen

The Manager ensures a good supply of linen, towels massage table covers, Clean towels arid linen are stored in closed receptacles and used linen and towels in appropriate covered linen tidies until laundered. All linen towels and massage table coverings are changed immediately after uses.

Cleaner: and Laundry Service Provider

Mrs. Lai Fei TSE
12 Kent Street,
SYDNEY NSW 2000
TEL: 0401 938 989

5. Health and Safety

It is paramount concern of the manager for the safety of sex workers., clients and visitors for the overall safe, secure and hygienic operation of the premises. It practices high occupational health ,and safety outcomes. Greenland Beverages Pty Limited the registered Lessee of the

property has an overall responsibility for the outcomes, objectives, performance criteria set ensuring that the premises meet. Furthermore, the manager ensures that the premises and business conducted therein is managed in accordance with all relevant government policies and legislation and best practice guidelines including:-

- Health and Safety Guidelines for brothels in NSW. Work cover NSW and NSW health 2001
- Occupational Health and Safety in the Australian Sex Industry -
- Guide to Best Practice / Scarlet Alliance and the Australian
- Federation of AIDS Organizations 2000
- Crime-Prevention through Environmental Design Principles
- Site specific health safety policies are currently in place and are developed including the following strategies:
- Management promotes and supports safe sexual practices, safe sex products Including condoms and other safe sex equipment are stored in a secure area and replaced regularly and provided free of charge to all sex workers.
- Management liaises regularly with health and related authorities to ensure that best practice health and safety procedures are adhered to.
- Adjustable lighting is provided to client service rooms to enable Sex workers to check clients for obvious signs of sexually transmissible infections
- Any client found to have obvious sign of STI is informed to seek medical assistance and referred to a sexual health centre.
- Information material is available on STI and drug policy and
- procedure are available for first aid following contact with body fluid, body substance and needle stick injury.
- Hygiene and cleaning requirements and processes provided to all personnel.
- All sex workers are encouraged to attend training and information sessions conducted by the Sex Workers Outreach Project and Aids Council of NSW.
- Sex workers are encouraged to avail themselves to free immunization against Hepatitis A & B and range of health care facilities as provided on the bulletin board.
- CPR procedures are in place on the back doors in all client service rooms and outlets.
- Accident incident register is kept on the premises and maintained by the manager, any injury or other emergency is reported to Work Cover NSW
- Sharp safe disposed in a disposal unit installed in the toilet and basement personnel facility.
- Premises are kept in a clean, hygienic and tidy condition ongoing from full daily cleaning by contract cleaners to daily maintenance and spot cleaning which the manager and or sex workers attend to.
- Fire and emergency evacuation plan is in place and all personnel are aware of evacuation procedures including the use of the emergency service number coded into the telephone for easy access to emergency services.
- Fire safety Fire extinguishers, exit signs smoke detectors and sprinklers are installed to comply as required by the Building Code of Australia for the building.
- CPR procedures are in place on the back of all client service rooms, toilets and sexworker private facilities
- The Manager ensures good supply of linen, towels massage table covers. Clean towels and linen are stored in closed receptacles
- and used linen and towels in appropriate covered linen tidies until laundered. All linen, towels and massage table coverings are changed immediately after use.

- Sexworkers are given ample time to attend their medical service provider for sexual and related health check ups. It should be noted that sexual health attendance certificates are now shown to clients.
- Smoking is not permitted in the building.

Additionally, the Management Health and Safety Policy provides that sex workers have the right to refuse a client regardless if they suspect the client is infected with STI or not Any with client with any obvious signs of STI will be informed to seek medical advice immediately. In summary the high level of compliance complies with specific controls relating to health, safety and security.

5.1. Safe Sexual Practices and Availability of Condoms and other Safe Sex Products.

Whilst the manager does not encourage or promote sexual intercourse, he/she supports and encourages safe sexual practices and other harm minimization practices and provides condoms, other latex products and lubricant free of charge.

The following policies displayed in the reception room and client waiting rooms:

**Management supports safe sexual practices and
Provides lubricants, condoms, latex gloves and dental dams free of
Charge**

Signed Management

The following products are provided free of charge:-

- condoms in variable sizes
- water based lubricant
- dental dams
- disposable latex glove

All products are stored in a secure area and any sex aid device used in conjunction with a new condom form is disinfected and cleaned securely and stored after each use.

See Attachment G''' Safe Sexual Practices Policy

5.2. Maintenance and Handling of Sharps and SharpsSafes

Sharps disposal units are located in the toilets and lower ground personnel private facilities. The first aid procedures and displayed and any use of syringes for direct injection of medication into the penis to assist with erection is disposed of immediately in the sharps disposal unit provide.

Repidu provides the sharps safes. Repidu do not provide a pick up and delivery service to private businesses, the manager is responsible for conveying any filled sharp safes and accessing new safes. Contact details for Repidu is as follows:-

Repidu
151 Pitt Street
Redfern NSW
Tel: (02) 9699 6188

6. Education Information and Training

Sex workers and other personnel are trained and refresher courses including management policies and procedures and occupational health and safety policies and procedures. The manager liaises with all relevant authorities to adhere all necessary occupation health and safety standards are adhered to.

The following publications are used as guidelines for occupational health and safety instruction.

- A guide to best practice. Occupational Health and Safety in the
- Australian Sex Industry - produced by the Scarlet Alliance and the
- Australian Federation of AIDS Organizations 2000 swop STI Introduction Booklet
- Health and Safety Guidelines for Brothels - Workcover NSW Health and Safety Guide 2001 - produced by NSW Health and Workcover NSW Public Swimming Pools and Spa Pools Regulation 2000

6.1 Management Policies and Procedures

The induction and refresher training program for an personnel includes the practical application of the following management policies and procedures:-

- Restricted Access Policy
- Illegal Activities Policy
- Conduct Policy
- Safe Sex Policy
- Dealing with difficult anti social, violent behaviour including process for and content of pre session agreement.
- Emergency procedures including how to summons emergency service assistance, location and use of fire extinguishers and emergency exists and evacuation procedures
- Use and maintenance of incident register including reporting requirements
- Use and maintenance of accident injury register including reporting requirements

6.2. Occupational Health and Safety Policies and Procedures

The induction and refresher training program for all personal includes the practical application of the following of the following occupational health and safety policies and procedures.

- Sexual health and general health information including transmission and prevention of the range of sexually transmissible infections STI's including HIV and hepatitis A, Band C bacterial infections, safe sex practices' and other harm reduction practices together with information on a range of sexual health clinics and related services.
- Proper storage and use of condoms, dental dams, and lubricant
- Checking clients for visible signs of STIs
- Safe handling and disposal of sharps and sharps safes, needle stick precautions and reporting requirements in the case of a needle stick injury.
- First aid following contact with body fluid, boy substance and or needle stick injury and procedures in finding a needle and syringe on the premises
- Information and explanation of Section 13 of the Public Health Act
- 1991 (penalties for knowingly transmitting STI)
- Hygiene and cleaning requirements and procedures

Provide for the appropriate cleaning arid the health and safety of contract cleaning personnel and others engaged in any cleaning duties, information is to provided on infection control requirements and safety precautions.

All sex workers and other personnel are given the opportunity to attend training and information sessions to be conducted by the Sex Workers Outreach Project. Space is provided for SWOP and sexual health outreach personnel to conduct information sessions for sex workers and other personnel on occupation health and safety issues.

7. Waste Management

Used condoms, tissues and the like are not considered hazardous waste and are therefore able to be collected with ordinary trade waste.

The garbage storage area is located in the lower level storage room.

Trade waste control contractors are instructed on how to access the premises and the storage area. The store accommodates both putrescible waste and recycling bins. As stated in clause 5.2. Above -non reusable "Sharp bins" that comply with the relevant Australian Standard AS 4031 are provided in the toilets and the lower level personnel private facilities and are serviced as needed.-

A trade waster contractor is contracted on a once fortnightly weekly basis with trade waste pick up frequency reviewed monthly.

The waster contractor details are as follows:-

Stericorp NSW PTY Ltd

2 Wilben Street

Silverwater NSW 2128

Ph: (02) 9748 4350

8. Car Parking

The premises do not and cannot provide for on site car parking. The premises are located within a walking distance of the Wynyard Railway station and parking stations in both Kent Street and Sussex Streets, Additionally, a number of government buses services the area from the city and surrounds.

9. Signage

The premises display web address and phone number on front glass and clearly visible street number "80" is displayed at the front of the premises to denote the location and entry point.

10. Ventilation and lighting

The premises are ventilated in accordance with the requirements of the Building Code of Australia and relevant Ventilation Code. Additionally, the premises is provided with adequate lighting in accordance with the Australian Standards as *16801*.

Dated this 27 June 2024

Yada Martyn

Attachment A - Location Plan

